

**Lake Hopatcong Commission**  
**Regular Meeting Minutes –May 8, 2023**  
**125 Landing Rd, Landing NJ 07850**

**I. Opening of Meeting/Open Public Meeting Statement**

- a. In accordance with the Open Meeting Law, The Lake Hopatcong Commission has caused notice of this meeting to be published by having the date, time, and place thereof delivered or mailed or electronically mailed to the following:

*DAILY RECORD the NEW JERSEY HERALD* and posted on the Lake Hopatcong Commission website (lakehopatcongcommission.org)

**II. Salute to the Flag and Moment of Silence**

**III. Roll Call**

Present: Mark Crowley, Bradley Hoferkamp, Daniel McCarthy, Neil Senatore, Fred Steinbaum, Todd Stevens, Robert Tessier, Eric Wilsusen, Ronald Smith

Absent: Anne Seibert-Pravs, Joshua Osowski, Karen Porfido, Shawn Potillo, Steven Levinson,

Alternates Present: Laura Franek, Bill Hirschfeld, Ryan Gilfillan, Thomas Sellaro,  
With ten members present, Chair Smith declares a quorum.

**IV. Executive Session**

Chair Smith states there is no need for an executive session.

**V. Approval of Meeting Minutes**

Chair Smith entertains a motion to approve the minutes. Commissioner Steinbaum makes a motion to approve the minutes, Commissioner Hoferkamp seconds the motion.

Roll Call:

Crowley	Yes	Stevens	Abstain
Hoferkamp	Yes	Tessier	Yes
Franek	Yes	Wilsusen	Yes
McCarthy	Yes	Smith	Yes
Senatore	Abstain		
Steinbaum	Yes		

The motion passes 8-0-2 (two abstentions).

**VI. Treasurer's Report**

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Commissioner Stevens provides an overview of the bill list. Chair Smith entertains a motion to approve the Treasurer’s Report. Commissioner Wilsusen makes a motion, Commissioner Tessier seconds the motion.

Roll Call:

Crowley	Yes	Stevens	Yes
Hoferkamp	Yes	Tessier	Yes
Franek	Yes	Wilsusen	Yes
McCarthy	Yes	Smith	Yes
Senatore	Yes		
Steinbaum	Yes		

The motion passes unanimously.

**VII. Correspondence**

Colleen Lyons provides an update on the Commission correspondence. She states that land use applications are available on the Commission’s OneDrive. The Commission received a copy of the monthly land use report, 2021 Audit Engagement Letter, and the Lake’s Funding Scope of Work and Contract.

**VIII. Chairman’s Report**

Chairman Smith comments on the nearshore aeration systems purchased under the HAB grant. He states that they are looking for a new location for one system and the other two are likely staying at the beach clubs where they were installed.

**IX. LHC Commissioner’s Comments**

Commissioner Steinbaum states that the brochure will be ready in time for the Block Party. Commissioner Wilsusen states that Congresswoman Sherrill selected the engineering for sewers as a project under federal community projects funding. He states that it does not guarantee award of the funds. The Jefferson DPW and Princeton Hydro assisted with installation of biochar in their Filterra units. He states that he has attended meetings with the mayors, police and NJDEP and the Cornell of the NJSP will come to the lake for an afternoon meeting. The Governor will be back this summer.

**X. Administrator’s Update**

Colleen Lyons provides an update on her activities. She states that she, Kyle Richter and Marty Kane provided annual updates to the municipalities and counties over the past few weeks. She states that she has been working to update personnel

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paperwork and vehicle purchase for the weed harvesting program. She states that she attended the NJSP preseason safety meeting.

**XI. Weed Harvesting Report**

Michael Calderio provides an update on weed harvesting activities. He states that the Boston Whaler will go in the water tomorrow, he states that the rest of the machines are ready to go. He states that the damaged harvester is going to take longer to repair and will not be ready this season. The harvesters will be on the beach for the Block Party. Commissioner McCarthy asks about welding on the machines and the lake-wide cleanup. Mr. Calderio states that PEOSHA is coming for an inspection on May 25<sup>th</sup>.

**XII. Lake Hopatcong Foundation Updates**

Marty Kane provides an update on Foundation activities. He states that field trips started today with State Park cooperation. The Hudson Farms charity hike is this weekend, LH Block Party on May 20<sup>th</sup>. He provides updates on the NJSP/police early season meeting, sewers in Jefferson, Lee's County Park updates, State Park Fountain Project, construction on the Landing Bridge, and dredging in Landing Channel.

**Princeton Hydro Updates**

Dr. Fred Lubnow provides an update on Princeton Hydro's activities including 319 and HAB grant activities. He states that the Highlands Council approved proposals for Roxbury's Landing Channel project. Princeton Hydro is drafting a proposal for the Jefferson 2023 Trout Habitat Study. Morris County was awarded the Highlands Council grant for the Aeration Study. He is working on the Lake's Restoration grant contract. Bench tests were completed this week.

**XIII. Updates**

**State Park Updates**

Alternate Commissioner Franek states that the water level is 9.28 feet. She states that the NJDEP HAB buoys have been deployed on the lake.

**CAC Meeting**

Alternate Commissioner Franek states the next meeting is scheduled for May 23<sup>rd</sup>. The annual drawdown will be discussed.

**Committee Updates**

**Land Use Committee Update**

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Chair Tessier provides an overview of land use applications in the watershed over the past month. He states that the land use boards are incorporating stormwater infrastructure and impervious coverage reductions.

**Budget**

No updates.

**Finance**

Chair Stevens states that there is an error on how weed harvesting insurance was recorded. The charge of \$5,400 should be revised by the bookkeeper.

**Bylaws**

No updates.

**Planning**

Chair McCarthy has no new updates.

**Public Outreach**

No updates.

**Ice Retardant**

Chair McCarthy states that last month the Commission approved an ordinance, the next step is to have a discussion with the municipalities.

**Ad-Hoc Trout Habitat**

Chair McCarthy states that 30 trout from this year's stocking have been reported.

**Ad Hoc Goose Management**

No update.

**XIV. New Items**

a. Weed Harvesting Truck Purchase

Colleen Lyons states that she is finalizing paperwork and it will be presented at the next meeting.

b. Part-time Employee DCRP Backpay

Colleen Lyons states that the Commission needs to approve back payments for part-time employees to the defined contribution retirement program (DCRP). A total of \$768.78 is due and our bookkeeper suggests payroll deductions of \$64.07 per month for six months. Mrs. Lyons requests approval from the Commission. Chair Smith requests a vote of aye by all

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Commissioners who approve the backpayment schedule. It passes unanimously.

**XV. Public Comments**

No public comments.

**XVI. Action Items**

Chair Smith introduces resolutions to be voted on by the Commission. He requests a motion to approve three resolutions. Commissioner McCarthy makes a motion. Commissioner Wilsusen seconds the motion.

**RES-23-14 Bookkeeping Services**

**RES-23-15 Princeton Hydro Lakes Funding Contract**

**RES-23-16 FY21 Audit Engagement Letter**

**Roll Call:**

Crowley	Yes	Stevens	Yes
Hoferkamp	Yes	Tessier	Yes
Franek	Yes	Wilsusen	Yes
McCarthy	Yes	Smith	Yes
Senatore	Yes		
Steinbaum	Yes		

The motion passes unanimously.

**XVII. Close of Meeting**

Chairman Smith entertains a motion to adjourn. Commissioner Steinbaum makes a motion to adjourn the meeting. Commissioner McCarthy seconds the motion. The meeting is adjourned.

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